

Household Documentation

On your next appointment you will need to bring the following documents:

1. Check stubs for all working household members (3 last consecutive months)
2. Proof of other income:
 - a. Child Support Statement – Attorney General’s Office
 - b. Social Security – Award letter
 - c. Supplemental Security Income (SSI) – Award letter
 - d. Temporary Assistance for Needy Families – Award letter
 - e. Pension from Retirements or Military – Award letter
 - f. Unemployment benefits – Award letter
 - g. Self-employment - Current year to date profit and loss statement
3. Current valid government issued photo I.D.
4. IRS-1040 & W-2s for all adult household members that file income tax (last 2 yrs)
5. Social Security Cards from all adults over 18 years
6. Bank Statements – Checking (6 consecutive months) Savings(1 month) for all household members
7. Proof of Assets: Certificate of Deposits, Mutual Funds, 401K, etc.
8. If divorced must bring Divorce Decree
9. Credit Report (if available)

Your appointment is scheduled for:

Day: _____

Date: _____

Time: _____ **a.m.** _____ **p.m.**

To confirm or cancel your appointment, please call us in advance

In consideration of others please do not bring small children

If you need accessibility accommodations please contact our office two weeks prior to your intake appointment.

Please be prompt,

Lorraine Frias, Participant Coordinator

(915) 590-1210 Extension – 111

